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TAB E

PROPERTY ACCOUNTING

If the above procedures are applied in the case of furniture and furnishings and living quarters, the agent normally will have only operational equipment which belongs to the Agency. Such equipment furnished him could be recorded in his file at the point where he is controlled (station or headquarters) and, except in the case of very valuable or very sensitive equipment, further accounting should not be required until the agent is transferred or terminated or until he needs replacements at which time the equipment (if then of any value) should be turned in or a satisfactory explanation should be given for its disposal. In the case of very valuable or sensitive government equipment in the hands of an agent under nonofficial cover, its accounting is probably a matter of prime interest to operations and should be in accord with procedures established for that purpose.

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